

## Driver Evaluation Rating Criteria

3 = Good 2 = Satisfactory 1 = Unsatisfactory 0 = Unacceptable

1. Human Factors		3	2	1	0
1.1	Temperament				
1.2	Consider other road users				
2. Controls		3	2	1	0
2.1	Use of service brake				
2.2	Use of accelerator				
2.3	Use of steering wheel				
2.4	Observation & use of dashboard				
3. Awareness & Planning		3	2	1	0
3.1	Anticipation & judgment				
3.2	Use of mirrors				
3.3	Pedestrian crossings				
3.4	Move away safely				
3.5	Bus stops				
4. Giving information		3	2	1	0
4.1	Use of signals				
Pre / post-trip inspection		Fail			
Notes:					

5. Response		3	2	1	0	
5.1	Response to traffic lights, signs and road markings					
6. Management of Speed		3	2	1	0	
6.1	Safe speed limit					
6.2	Making normal Progress					
7. Junctions & Roundabouts		3	2	1	0	
7.1	Junctions & roundabouts					
8. Management of Space		3	2	1	0	
8.1	Following distance					
8.2	Clearance to obstructions					
9. Manoeuvres		N/A	3	2	1	0
9.1	Reversing					
TOTAL SCORE						
Total from all items 1 to 8						
No. of items scoring '1'						
No. of items scoring '0'						
No. of items scoring '2'						
Pass or Fail						

Contravention of Rules, Road Regulations and Company Standards		Fail
<b>Rules/Road Regulations</b>		<b>Fail</b>
Using mobile device		
Wearing an earpiece		
Playing music		
Eating or drinking while driving		
Smoking on the vehicle		
Handling cash while driving		
Failure to issue ticket		
Customer riding on platform		
Failure to wear seatbelt		
Other (describe)		

Standards Please Refer To Comments		Advisory
Company Uniform		
Communication/Service		
Acknowledge Customers		
Help Advice		
Use of Kneeling System		
Use of clutch		
Use of gears		

## Comments Feedback and Grading

1 Human Factors

2 Controls

3 Awareness and Planning

4 Giving Information

5 Response

6 Management Of Speed

7 Junctions & Roundabouts

8 Management of Space

9 Manoeuvres

Other Comments

Driver name (Print) \_\_\_\_\_

Driver's signature \_\_\_\_\_

## Evaluation Details

<b>Evaluation Type:</b>			
<b>Date:</b>			
<b>Time:</b>	<b>On</b>	<b>Off</b>	<b>Total</b>
<b>Route:</b>	<b>Running Board Number:</b>		
<b>Location:</b>	<b>Start</b>	<b>Finish</b>	
<b>Driver:</b>		<b>Roll Number:</b>	
<b>Evaluator:</b>			
<b>In-service type:</b>			
<b>Weather:</b>			
<b>Daylight / Darkness:</b>			
<b>Traffic Conditions:</b>			
<b>Driver Licence Number:</b>			
<b>Bus/Coach/Other Number:</b>			
<b>Garage/Depot:</b>			
<b>Licence Category:</b>			
<b>Vehicle Type:</b>			
<b>Department:</b>			